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OC-0415-84
3 May 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: William F. Donnelly
Director of Communications

SUBJECT: Weekly Report

1. The New Building systems engineering contractors, Arthur D. Little and Mitre, have sent requests for information (RFIs) to vendors of telephone/data switching equipment and Local Area Networks (LANs). Responses to the RFIs should provide cost estimates as well as an indication of industry's ability to satisfy the Agency's technical and schedule requirements; responses are expected by 14 May.

2. Office of Communications space in the Headquarters Building was toured by 2,153 visitors during the 28 April Headquarters Visitation Day.

4. The Office of Communications and the Office of Data Processing are reviewing expanded communications requirements for the Ames Building

5. In response to requests, communications support was provided to:

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